



PROFILE

EDUCATION

East Tennessee State University	Bachelors of Business Administration
TN Real Estate Educational Systems, Inc.	Affiliate Broker
CCIM Institute	Certified Commercial Investment Management

AFFILIATIONS

- Board of Directors, Lenoir City Committee of 100 (Economic Development)
- Board of Directors, Loudon County Boys and Girls Club
- Member, Loudon County Chamber of Commerce
- Member, Lenoir City Civitan
- Member, Central United Methodist Church

PAST AFFILIATIONS

- Past Chairman, Loudon County Chamber of Commerce
- Board of Directors, Loudon County Visitors Bureau
- Board of Directors, Loudon County Economic Development Agency
- Board of Directors, Loudon County Education Foundation
- Board of Directors, Knoxville Public Building Authority (PBA)
- Chairman, Loudon County Government Relations Committee
- President, Lenoir City Civitan Club
- Board of Directors, STAR Ranch
- Board of Directors, Loudon County Dive Rescue Team
- Executive Board Member, Workforce Investment Board (LWIA 3)
- President, Loudon County Boys and Girls Club
- Founding Member, Red Cross Development Council
- Member, Nucleus Knoxville
- Member, Knoxville Chamber of Commerce
- Member, Farragut Chamber of Commerce
- Loudon County Chair, Corker for Senate
- Loudon County Finance Chair, Frist for Senate
- Loudon County Finance Chair, Fred Thompson for Senate
- Loudon County Chair, Van Hilleary for Governor
- Loudon County Finance Chair, Sundquist for Governor
- President, Order of Omega, ETSU
- Chief Justice, ETSU Student Court

ACHIEVEMENTS

- Most Sales and Leasing Volume, R.M. Moore Real Estate Company, 2005
- Most Transactions, R.M. Moore Real Estate Company, 2005
- Elected Delegate 2nd Congressional District, Bush for President 2000
- Elected Statewide Delegate-at-Large, Dole for President 1996



WORK HISTORY

Loudon County Trustee's Office

Trustee, 2013-present

Responsible for acting as the county's banker and tax collector, maintaining control of county funds until they are distributed on a monthly basis to government agencies and overseeing a total annual cash flow of all county finances.

Based on property tax assessments provided by the assessor's office and the property tax rate as set by the County Commission, the trustee is responsible for determining the amount of the Loudon County property tax bill, processing all tax bills and collecting all monies owed.

Committed to providing quality service to you, our taxpayers, and anyone having business with the Trustee's office.

CornerStone Realty Associates

Senior Commercial Advisor, Commercial Real Estate Broker.

2011-2013

Responsible for providing commercial real estate services to buyers, sellers, landlords, tenants and developers, which included sales and leasing of the following types of commercial property: office, retail, industrial and land; responsible for facilitating market studies and research, property valuations, consulting, listing properties, marketing and prospecting, showings, negotiations, contract preparation, tracking and advising of financing, due diligence and special stipulations and facilitating the completion of lease or sales transactions; responsible for managing and performing all duties with care, obedience, accountability, loyalty and full disclosure.

NAI Knoxville

Affiliate Broker, 2008-2011

Commercial Real Estate Broker. Responsible for providing commercial real estate services to buyers, sellers, landlords, tenants and developers. See Cornerstone Realty Associates for full description.

Sperry Van Ness/R.M. Moore

Advisor, 2004-2008

Commercial Real Estate Broker. Responsible for providing commercial real estate services to buyers, sellers, landlords, tenants and developers. See Cornerstone Realty Associates for full description.

Lamar Advertising

Real Estate Assistant, 2003-2004

Responsible for leasing and acquisition of sites to be used for outdoor advertising. Worked with local governmental and zoning/planning commissions to approve and rezone properties to conforming uses.

George Miller, Inc.

Managing Partner, 1991-2002

Managed all daily activities of Exxon convenience store as well as Subway and Baskin Robbins franchises. Responsibilities included payroll, human resources, quality control, inventory management and marketing of the business.

Congressman John Duncan, Jr. (TN-2)

Congressional Intern, 1991

Responsible for coordinating and giving tours of the United States Capitol in Washington, DC. Served as a liaison between constituents and Congressman Duncan.